

The Rock Hill Bicycle Club Bylaws (as amended January 1, 2011)

Mission Statement

The mission of the Rock Hill Bicycle Club shall be to encourage and promote all and any categories of bicycle related activities in the Upper Piedmont Region of South Carolina.

Bylaws

Article One: Name

The name of this organization shall be 'The Rock Hill Bicycle Club'. Within this document the letters 'RHBC' shall be understood to mean the Rock Hill Bicycle Club.

Article Two: Affiliation

The Rock Hill Bicycle Club is a member of the USA Cycling Association and subsidiary organizations; USCF, NORBA and USPRO.

All RHBC sponsored events that have been issued a permit by the USCF shall be governed by the rules of the Federation.

The Rock Hill Bicycle Club is also a member of the League of American Bicyclists (LAB).

Article Three: Purpose

The RHBC is a not-for-profit organization whose purpose is to promote the personal enjoyment of bicycling by its members and the cycling public.

The purpose is accomplished by promoting fitness, friendship, safety, maintenance and competency in riding a bicycle.

The purpose is further accomplished by promoting bicycle touring, scheduling rides and races, encouraging bicycle commuting and sponsoring bicycle events.

The RHBC also serves the community by being a voice on public awareness of bicycling and promoting education of the general public toward cycling.

Article Four: Membership

Membership is open to the general public and may be an individual or a family membership.

The RHBC does not discriminate as to age, sex, religion, national origin, or ethnic background.

The membership shall run from January 1 through December 31 of each calendar year.

Membership in the RHBC includes access to members-only page of the website, eligibility to sponsor club rides, social and business events, and eligibility to join the Club racing team.

Article Five: Dues

Annual dues shall be established each January for the calendar year. The dues are payable at the beginning of each calendar year.

The amount of annual dues is set by the officers subject to the ratification of the majority vote of the eligible members attending the January meeting, by a show of hands.

Article Six: Offices

A) Elected Offices

President – He/she is responsible for establishing the meeting place, conducting the meetings, being special events chairperson, establishing the RHBC affiliation with other organizations and being general spokesperson to the general public.

Vice-President – The vice president is the RHBC program director and the stand-in for the president. VP is also responsible for membership activities, including the membership list, new member welcomes, and social activities.

Secretary – The secretary takes the minutes of all Club meetings, and is the administrative officer for the Club. The secretary also distributes and/or posts the newsletter and maintains/updates the website. The secretary is also the media coordinator. The secretary is responsible for updates on the RHBC Corporation to the SC Secretary of State.

Treasurer – Maintains the RHBC's financial matters including depositing Club dues, paying Club bills, balancing the checkbook and handling all monies involved with Club sponsored events. The treasurer also manages the Club's annual budget, makes detailed financial reports at each meeting and arranges for an annual outside financial review.

No member may hold two officer positions.

B) Appointed Offices, Special Offices and Project Leaders

Competition Director – The Competition Director establishes the RHBC affiliation with USA Cycling, other appropriate licenses and affiliations with competitive sanctioning organizations. The Competition Director’s duties include race team organization, the Spring Races, Club time trials, and other competitive events. The Competition Director will likely solicit interested members to serve on a Competition Committee.

Recreation Director – The Recreation Director establishes the ride calendar and is responsible for scheduling the weekend, week day, and special rides, establishing times and meeting locations of rides for publication on a monthly Ride Calendar. Other officers and members should coordinate any scheduled event, training ride, social ride or gathering through this officer to be sure that it appears in the monthly calendar. The Recreation Director is also responsible for managing the Club’s fall Cotton Pickin’ Metric Century event.

Advocacy Director – The Advocacy Director representing the RHBC and cycling advocacy to local, state and national audiences. The Advocacy Director’s duties include liaison to the PCC, LAB, Safe Kids Coalition, and city/county government.

Special offices and project leaders – Special positions with specific responsibilities may be established on a permanent or temporary basis per Article VII Section D.

An Executive Committee may be called by the President to consist of all elected and appointed officers and to establish:

- Meeting agendas

- Special financial disbursements to \$300.00

- Develop an annual budget for Club approval on a fiscal year basis of Feb 1 – Jan 31.

Officers, Directors and Project Leaders shall adhere to the United States IRS rules for non-profit organizations regarding conflict-of-interest.

Article Seven: Elections/Appointments/Member Removal

A) Eligibility

All members who are eligible to vote shall appear on a membership list maintained by the secretary. Family memberships will allow 2 adult members of the family to vote.

Any adult member in good standing may run for elected office.

A family membership makes any adult member of the family eligible to run for an elected office.

B) Nominations

Nominations for RHBC elected officers shall be made in November. Nominations to be made known to current officers, who will serve as the nominating committee for the upcoming year's officers.

C) Elections

All candidates for elected office shall be voted in December; nominations having been made known to the general membership for at least 20 days prior to the election.

D) Appointments

Appointed officers are chosen by the elected officers and shall be approved at the next available meeting by a majority show of hands.

Special officers and project leaders shall be selected as needed by majority vote of the membership at scheduled RHBC meetings.

E) Vacancy of Office

If a vacancy occurs in an elected office during the calendar year, it shall be filled on a temporary basis by common majority agreement of the elected and appointed officers of the RHBC.

Vacancy filling of elected office by officer agreement is not a permanent position until it is voted on at the next Club meeting by a majority show of hands.

No ballot will be used for this vote and results of vote at this meeting will be assumed to be the majority wishes of the RHBC.

If a vacancy occurs in an appointed office, it shall be filled as outlines in Article VII, Section D.

F) Removal of Member

Any member of the RHBC may be removed from the membership role of the RHBC for just cause by majority vote of eligible members at the next scheduled meeting or a special meeting.

The member shall be granted the opportunity to speak in his/her behalf at that time.

If the removed member is an elected officer, the vacancy shall be filled as outlined in Article VII, Section E.

If the removed member is an appointed officer, the vacancy shall be filled as outlined in Article VII, Section D.

G) Removal of Officers

Any officer of the RHBC may be relieved of their duties by a majority vote of eligible members at the next scheduled meeting, or at a special meeting. Motion and second are sufficient to enter discussion on the officer in question.

Article Eight: Meetings

Meetings are scheduled by and presided over by the RHBC president.

The annual meeting shall be in January, on a date determined by the Executive Committee and made public a minimum of 20 days prior to the meeting date. This meeting is the official RHBC Inc annual meeting and shall be made part of the permanent record of the Corporation.

Special meetings may be called by and presided over by the RHBC president when deemed necessary.

Article Nine: Financial

All RHBC funds shall be deposited in an FDIC approved financial institution and maintained in a named checking account with signature approvals with the secretary, treasurer and president.

Article Ten: Amendment to Bylaws

A motion to amend the bylaws can be made at any monthly meeting and approved at the following monthly meeting provided that the amendment is: A) approved by ballot by at least 30% of the

members in good standing, and/or B) approved by the majority of attendees at the subsequent monthly meeting. Proposed amendments shall be announced to all members by a special notice prior to the meeting of final approval.

Financial Policies:

Items requiring large expenditures (such as the Spring Races, Club sponsored races or Special Rides, etc) require or allow drafting and line item approval of a budget prior to beginning those activities. Such a budget can then be used by the Treasurer for appropriate large disbursements.

No member should be reimbursed for any expenditure that has not been pre-approved by the budget process, or by the majority of attending members at a regular meeting prior to the expenditure, or by the Executive Committee according to Executive Committee disbursement restrictions.

Should the Club Corporation need to be closed [such as a) no officers nominated for future year, b) funding sources dry up, c) fiscal insolvency (e.g. IRS lien)] the monies and assets of the Club will be divided about equally between local (Rock Hill, State (SC) and Federal cycling-related entities by the officers remaining on duty.